



ACADEMY

APPLICATION FOR ADMISSION: 2019

FOUNDATION PHASE

GRADE R	2018
GRADE 1	2018
GRADE 2	2019
GRADE 3	2020

INTERMEDIATE PHASE

GRADE 4	2021
GRADE 5	2022
GRADE 6	2023

SENIOR PHASE

GRADE 7	2023
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FOR OFFICE USE

NAME			
REG NO		ADMISSION NO	
DATE		ADMISSION DATE	
GRADE		STATUS	

Applications will NOT be processed unless certified copies of the following documents are provided :

- Unabridged Birth Certificate (or copy of application made to Dept of Home Affairs + Abridged version)
- Identity Documents of BOTH biological parents
- Clinic card (Immunisation Record) of child
- Proof of residential address (municipal service account / if property is leased, a copy of the most recent lease agreement, an affidavit from the landlord or owner as proof of residence together with a copy of their municipal services account)
- Passport size (most recent) photograph of child
- A complete copy of the most recent academic report/ development report of child
- Study Permit (for immigrants only)
- In the case of a deceased parent, a certified copy of the Death Certificate

ALL documentation must be provided upon submission of the application to the school. NO application will be accepted unless ALL of the required documentation is included. Please complete forms in PENCIL.

The learner’s details MUST correspond fully with same reflected on his/her birth certificate.

Learner’s Surname:

Learner’s First (Full) names:

Learner’s Preferred Name:

Gender:SA Identity No.....

Date of Birth: Year: Month:..... Day:.....

Country of Birth: Passport No.

Home Language: Race:

LEARNERS HEALTH				
1. What is the learners general state of health	Good		Poor	
2. Does the learner suffer from any form disabilities	Yes		No	

If the learner has any disability, please provide the details:

.....

PARENT INFORMATION

Surname: **Maiden Name:**

Marital status:	Married	Divorced	Single	widowed	
		Adoptive parent			

With whom does the learner live?	Mother	Father	Relative		
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Father

Title/Name & Surname	
ID No	
Occupation:	
Employer:	
Work contact	
Cellphone no	
Email address(print)	
Home address	

Mother

Title/Name & Surname	
ID No	
Occupation:	
Employer:	
Work contact	
Cellphone no	
Email address(print)	
Home address	

Guardian

Title/Name & Surname	
ID No	
Occupation:	
Employer:	
Work contact	
Cellphone no	
Email address(print)	
Home address	

IMMIGRANT LEARNER STATUS

This section only to be completed by the parents of prospective immigrant learners.

Country of origin:

Date when learner arrived or will arrive in South Africa:

Have arrangements been made to obtain a study permit?

Yes	No
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LOAN LEVY

A non-refundable **Registration fee** of **R500.00** and the Loan levy of **R2000.00** is payable **within 15 days** of your child's acceptance into the School. This loan levy is refundable when the learner is leaving the School.

PAYMENT OF SCHOOL FEES

In terms of the South African Schools Act (No. 84 of 1996) both parents are responsible for the payment of school fees. Please indicate to whom the account is to be sent:

Title: (Hon/Prof/Dr/Rev/Mr/Mrs/Ms)

Initials: Surname:

Address:
..... Postal code:

Signature: (Father)

(Mother)

(Guardian)

DECLARATION

We, the undersigned, declare that:

- The information supplied in this application form to be correct in every detail. The school reserves the right to cancel the registration should it be found that any information has been falsified and to lay criminal charges against the parties in this application.
- We accept that this is an application form and not a guarantee of a position at ADDNUM Academy.
- We undertake to confirm that the Principal or any person duly authorised, will act in loco parentis in any matter and at any time during which we have entrusted our child to the care of the school.
- We jointly and severally, irrespective of marital status, undertake to pay the compulsory school fees, unless exemption has been applied for and approved.
- We understand that school fees are payable in advance and interest will be incurred on any outstanding school fee accounts.
- We understand that all legal costs involved in collecting outstanding fees will be borne by us. These legal costs will include the attorney’s costs (which will be calculated in accordance with the prescribed scale between attorney and own client), the collection commission and tracing fees.
- We undertake to provide one full term’s written notice to the Principal, of any intention to remove our child from the school and furthermore, to return any literature and/or equipment belonging to the school which the child may have in their possession. We (the parents/guardians) understand that we will be held liable to pay one full term’s school fees in the event we omit to provide the prescribed full term’s notice of intention to withdraw our child from ADDNUM Primary School.
- The signatories hereby choose domicillium citandi et executandi as indicated in the application form. In the event of change of address, parents/guardian are to notify the school
- This commitment in its entirety will be valid from the day on which it is under signed by the parent/guardian to the day on which the pupil officially leaves the school.
- The parent/guardian declares that he/she the legal guardian of the child and is entitled to sign this document, and shall be bound hereto both as parent/guardian, and in his/her personal capacity.

Signed (Father): **Date:**.....

Signed (Mother): **Date:**

Address: The signatory hereby chooses domicillium citandi et executandi (official residential address - NOT a postal box address)

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INDEMNITY DECLARATION

I/we the parent(s) / legal guardian(s) of

.....
full names of pupil

hereby confirm the admission of the pupil named above to: **ADDNUM PRIVATE SCHOOL**

I/we hereby give permission for him/her to participate in the curricular and co-curricular activities of ADDNUM and to go on excursions that are necessary in the course of such activities.

I/we accept that all reasonable precautions will be taken to ensure the safety and welfare of my/our child and that I/we shall be held responsible for the payment of medical and/or hospital accounts, where applicable, should any injury or loss be sustained by my/our child. I specifically indemnify and hold ADDNUM and its staff harmless against any claims of whatsoever nature arising out of any injury, damage or loss sustained in pursuance of the aforesaid participation.

I/we indemnify ADDNUM and its employees from all liability for any injury or loss sustained by my child on account of any act or omission by my child and I/we accept full liability and responsibility for any such act or omission.

I/we cede our power as parent/guardian to the headmaster of ADDNUM or his representatives should medical treatment or surgery to my child be deemed necessary. As far as I/we know, my/our child is physically capable of participating in all ADDNUM activities and he/she is in good health.

I/we undertake to inform the ADDNUM principal in writing should my/our child not be able to participate in normal school activities. However, the persons responsible should please note the following (please state medical aspects that the staff should be aware of, eg. allergies, tendency towards abnormal bleeding, epilepsy, etc.)

I/we agree that this indemnity shall commence on the date of signature hereof and shall remain in force and be of effect for the duration of the pupil’s enrolment at ADDNUM.

signed at on this.....day.....20.....

father/guardian signature Mother/guardian signature.....

Witness Name:..... Date:Signature.....

PLEASE NOTE THE CLOSING DATE FOR ALL 2019 APPLICATIONS:

15 November 2018